



MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC AUTONOMOUS)

Madanapalle – 517352, Andhra Pradesh, India

Students Mentoring System: Mentor-Mentee Year & Semester :

1. Mentor and Mentee Details

Student Name										
Student ID										
Student MITS email ID										
Student contact number										
Contact number of Parents / Guardian										
Mentor Name										
Mentor MITS email ID										
Mentor contact number										

2. Aspirations of Mentee

Aspirations	Indicate order of preference (1 to 5)
HR/Management as a Profession	
Good Career / Job	
Higher Education	
Emerge as a Leader in the Profession	
Entrepreneur	

3. Academic Performance of Mentee

Current status of academic performance					Projected academic performance	
SGPA						
CGPA						
Course Code	Mid 1 Marks	Assignment 1 Marks	Mid 2 Marks	Assignment 2 Marks	Projected Course total marks	Projected Course Grade
Course Code	30 Days Attendance %	60 Days Attendance %	90 Days Attendance %	Total Attendance %	Projected Mid Semester Course attendance %	Projected total Course attendance %
Backlog Course Codes	Backlog Course Semester	Internal Sem Marks	End Sem Marks	Action Plan	Projected Course total marks	Projected Course Grade

Suggestions to Mentee by Mentor						

4. Mentee's Wellness

Wellness / activities	Current Status	Action Plan (activities)	Projected wellness
Physical wellness			
NSS/NCC/Yoga/Clubs			
Sports			
Emotional wellness / anxiety			
Academic anxiety / stress			
Habits			

5. Mentee Career Development Activities

Aspiration	Action plan (activity)	Action plan (activity)	Projected development
Good career / job			
Higher education			
Pursuing Entrepreneurship			
Emerge as leader in Profession			

6. If any, Code of Conduct Violations / Habits of Mentee

Current Status	Projected Corrective and Preventive Actions

7. Role and Expectations of Mentor and Mentee

Mentor role and expectations	Mentee role and expectations
Create a spirit of mutual learning, mutual respect and mutual trust	Create a spirit of mutual learning, mutual respect and mutual trust
Communicate regularly, even if just to say "hello"	Communicate regularly, even if just to say "hello"
Be a good listener, have a sense of humor, and enjoy the mentoring experience	Be a good listener, have a sense of humor, and enjoy the experience of mentee
Promote the self-esteem and confidence of the mentee	Be open and honest on goals, expectations, challenges and concerns, so mentor can support you
Empower the mentee as a professional, leader and engaged citizen	Empowering yourself to become a professional, leader and engaged citizen with the support of your mentor
Provide support, but don't become a crutch for the mentee	Making sure to attend all meetings as scheduled
Maintain confidentiality	Maintain confidentiality

8. Interactions

Date of interaction	Mentee Signature	Mentor Signature	Date of interaction	Mentee Signature	Mentor Signature